



OFFICER REPORT TO LOCAL COMMITTEE (Surrey Heath)

Members Allocations 09/10

18 FEBRUARY 2010

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2009/10, and consider the requests received.

SUMMARY

This report lists and makes recommendations on bids received for Members' Allocations that have been sponsored by at least one Member.

OFFICER RECOMMENDATIONS

The Local Committee (Surrey Heath)

1. Agree the allocations detailed in paragraphs 20-46
2. Notes the summary of allocations in Annex A
3. Notes the allocations agreed under delegated powers in Annex C

CONTACT DETAILS

Accountable Officer: Carolyn Rowe
Area Director
01483 518093

Responsible Officer: Jane Biscombe
Local Committee & Partnership Officer
01276 800269

INTRODUCTION

1. The budget available to Members is £49,500 of revenue funding to be spent on local projects to promote the social, environmental or economic well-being of the people of Surrey Heath. This amounts to £8,250 for each County Member of the Committee.
2. An additional capital allocation of £35,000 has been made available to each Surrey County Council Local Committee.
3. The current allocations are set out in Annex A to this report, together with the balance remaining to be spent.

4. Members agreed to pool £2,250 from each fund to a central pot. Members have also agreed that a maximum level of funding of £3,000 for revenue bids can be considered for each project but that projects over £3,000 may be considered for capital funding.

Allocation criteria 09 / 10

5. To be considered, projects should support County Council's Corporate plan 2009/10, Surrey County Council has identified five service improvement priorities for 2009/2010:
 - Protecting vulnerable children and young people
 - Helping adults to live independently and safely
 - Minimising and recycling waste
 - Improving Surrey's roads
 - Working to keep Surrey's economy successful
6. and should support the priorities of the Sustainable Community Strategy for Surrey Heath:
 - health and wellbeing
 - safer and stronger communities
 - housing, infrastructure and environment
 - children and young people
 - economic development
7. The project must also be possible to implement within the time and budget, offer value for money, have a clear audit trail and demonstrate its impact within 12 months of receiving funding.
8. The Local Committee does not have enough money to fund all the good ideas. In choosing what to fund, the Local Committee considers projects which
 - have the support of the Local County Councillor
 - benefit a variety of communities of interest (for example, young people, old people, ethnic minorities, disabled), and different areas of Surrey Heath;
 - A large project that benefits a lot of people will take priority over a project that benefits only a few people.
9. Within this framework the Committee seeks to assure:
 - The funding is needed "one-off". All payments are made on a one off basis. There is no expectation of future funding. Consequently any organisation that uses funding from this source will have to make arrangements for securing any future ongoing funding necessary for their project. If the project involves ongoing costs such as maintenance, repair etc. there must be confirmation that an organisation has agreed to take on these costs.
 - The project will commence within 12 months of Local Committee approval.
 - The project will give long-term benefit and be preventative in purpose.
 - The project targets more disadvantaged areas or communities.
 - Local Committee funding will unlock much more funding from other sources.
 - If small and local, the project has a significant impact on the quality of life of the people affected.

10. Capital funding must meet the above criteria but also:
- it must be applied to a physical asset/s with life of more than one year
 - it must not be used to meet staffing costs or other routine running costs
11. The funding should not:
- be used to fund schools for the direct delivery of the National Curriculum, as this is already resourced on a formula basis by the County Council
 - be used as a “grant” to an individual
 - sponsor a political party, including contributing to the expenses of any conference, meeting or other event organised by on behalf of the party
NB Some Surrey residents’ associations and local societies have to register as political parties because they have candidates standing in District, County or General Elections
 - a project which has already started
12. To be considered projects need to be sponsored by their local County Councillor in the first instance.

Capital Funding

13. Capital funding must meet the above criteria but also:
- it must be applied to a physical asset/s with life of more than one year
 - it must not be used to meet staffing costs or other routine running costs

Allocation Procedure

14. If the local County Councillor feels that a project meets the criteria and wishes to sponsor the project and put it forward to the Local Committee for approval, then a bid form (Annex B) needs to be completed by the group applying for funding and returned to the Local Partnerships Team. The Local Partnerships Team will confirm eligibility and, if appropriate, will ensure the project is included in the next Members Allocations Local Committee report for Local Committee approval.
15. If the Local Committee approves the funding then the Local Partnership Team will forward a Service Level Agreement to the group for completion and on receipt of a fully completed Service Level Agreement form will ensure payment is made.

Delegated Powers

16. On the 17 October 2006 the County Council amended the scheme of delegation to give Area Directors, in consultation with the Local Committee Chairman, authority to approve grants from Member’s revenue allocations, subject to agreed criteria in order to minimise the time taken to respond to grant applications.
17. The criteria agreed by the Executive on 12 September 2006 are set out below:
- (i) The application must have been endorsed by the appropriate local

Member.

(ii) The application should be for a maximum of £1,000

(iii) Applications from private clubs or other membership organisations must clearly demonstrate the wider community benefit of the project

(vi) Projects must not contravene any of the Council's agreed policies or priorities

(v) The application should be for a future project, not a retrospective request

(vi) The application should not be to cover ongoing revenue costs

18. The amended scheme of delegation also enables Local Committees to, by resolution of the Committee, retain the power to approve all grants from Members' revenue allocations, in which case the Area Director will have no authority to approve any such grant from an allocation of a Member of that Committee. In order to minimise the time taken to respond to grant applications, it is suggested that this Local Committee does not retain this power.

19. The County Council agreed that the Local Committee could further outline the circumstances in which the Area Director may exercise his or her delegated authority by adding to the criteria set out in paragraph 9 of this report. These are as follows:

(i) The money is required before the next Local Committee meeting.

(ii) Each individual Member may sponsor up to two grants for approval in between each formal Local Committee meeting.

(iii) On receipt of a completed application form that is supported by the local Member the application will be shared with the six County Councillors for their agreement prior to approval by the Area Director.

(iv) Allocations made under delegated powers will be reported back to the next Local Committee meeting.

PROPOSALS FROM INDIVIDUAL REVENUE ALLOCATIONS

20. Title: Street Meeting and Community Funday – St Michael's Project Group

Members Name: Denis Fuller
 Project Cost: £ 1,600.00
 Amount Requested: £ 1,000.00 (62%)

To provide costs towards holding a street meeting, funday and provision of activities for a group of young people in the Avenue Sucy area in the St. Michael's ward. The Group work with residents and partners to help organise the day, promoting community cohesion and spirit.

21. Title: 6 villages Community Day – Surrey Police

Members Names: Lavinia Sealy and Stuart MacLeod
 Project Cost: £ 5,000.00
 Amount Requested: £ 1,750.00 (35%)
 (Cllr Sealy and Cllr MacLeod to give £875 each)

To provide costs towards a fun community day for the 6 villages of Bisley, Lightwater, Chobham, Bagshot, Windlesham and West End. This will help engagement with the local communities, giving them information to what is available to them throughout their villages. A free bus service will be laid on to help with transportation for those in outlying areas. The money will be

used to cover costs of entertainment on the day, hiring of tennis courts, portable toilets and St Johns Ambulance.

22. Disabled access to car park – Royal Logistic Corp. Museum

Members Name: Chris Pitt
 Project Cost: £ 3,500.00
 Amount Requested: £ 500.00 (15%)

£3,000 is being taken from Capital

To provide costs towards a hard surfaced path from the museum to the disabled parking area in the car park. This will assist wheelchair users visiting the museum as well as parents with pushchairs and buggies. This cost is for materials only.

23. Promotional equipment – Chobham Community Resilience and Action Group (C.R.A.G)

Members Name: Lavinia Sealy
 Project Cost: £ 900.00
 Amount Requested: £ 900.00 (100%)

To provide costs to purchase promotional equipment for the Group. This consists of a marquee, pop up banners, chairs and trestle table plus printed flyers and their distribution. This Group's aim is to promote its work to encourage sign up from the whole community for them to lead on reducing the effects of flooding in Chobham through education and preventative measures.

24. Chertsey Road Traffic Count – SCC Highways

Members Name: Lavinia Sealy
 Project Cost: £ 750.00
 Amount Requested: £ 750.00 (100%)

To provide costs for Surrey County Council's Highways Department to carry out a traffic count at the junction of Chertsey Road and Windsor Road in Chobham. Local residents have concerns of heavy goods vehicle movements from this junction.

25. Licence cost for Mathletics Programme – Chobham St. Lawrence School

Members Name: Lavinia Sealy
 Project Cost: £ 510.00
 Amount Requested: £ 510.00 (100%)

To provide costs to purchase a single software licence fee for Mathletics – an online programme of maths activities for school children aged 6 to 11. This programme will help instil confidence and independence in the children in a secure and safe environment at the school.

26. New cooker and flooring – Watchetts Bowls Club

Members Name: Denis Fuller
 Project Cost: £ 1,550.00

Amount Requested: £ 1,550.00 (100%)

To provide costs to purchase a new cooker for the Club kitchen, enabling hot meals and snacks to be made for home and visiting teams plus to remove worn flooring in the bar and main club area to improve comfort and health and safety and to make the club more inviting to members and visitors.

27. Transportation costs and first aid training – Chobham Young Farmers

Members Name: Lavinia Sealy
 Project Cost: £ 543.00
 Amount Requested: £ 543.00 (100%)

To provide costs to enable members of the Group to be able to visit local places of interest and education including local farms, police and fire services and local food provision premises. They have asked for a one off cost towards renting Chobham pavilion to enable them to put on a first aid training course for 17 members of the Group. The aim of the Group is to help and develop young people's awareness in the countryside, farming and the importance of horticulture and agriculture within the community.

28. New tents and sweatshirts – 10th Camberley Girl Guides

Members Name: David Ivison
 Project Cost: £ 1,010.00
 Amount Requested: £ 1,000.00 (99%)

To provide costs towards 2 new tents for the centenary celebrations and to provide sweatshirts for the 54 guides and 3 leaders when they attend trips to Croatia, Finland, Leeds, London and Farnham as part of the 100 years of girl guiding. This gives a sense of belonging, learning life skills and trying new experiences, building their self esteem and having fun.

29. Tree Pruning in Ford Road – Bisley Parish Council

Members Name: Lavinia Sealy
 Project Cost: £ 2,000.00
 Amount Requested: £ 950.00 (47%)

To provide costs towards cutting back and lifting the trees along Ford Road, Bisley to give 18 feet height clearance. This will improve the road for road users including cyclists and pedestrians and meet the requirements for dealing with overhanging trees.

30. Surrey SATRO Science workshop – Mytchett Primary School

Members Name: Chris Pitt
 Project Cost: £ 250.00
 Amount Requested: £ 250.00 (100%)

To provide costs for a morning science workshop for Year 6 children at the school to help develop their knowledge and forge links with volunteer scientists, engineers or technologists from all aspects of the industry.

PROPOSALS FROM POOLED BUDGET

31. Title: The Surrey Heath Show 2010 – Surrey Heath Show Management Committee

Members Name: Chris Pitt

Project Cost: £ 10,000.00
 Amount Requested: £ 615.82 (6%)
 £2,384.18 will be taken from capital

To provide costs towards hiring portable toilets for the event The Surrey Heath Show provides a fun day out for individuals and families across the Surrey Heath area and provides fundraising opportunities and publicity platforms for local organisations. Purchasing equipment will result in lower running costs in future years.

32. Title: Award Evening 2010, Surrey Heath – Duke of Edinburgh Award Forum

Members Name: Denis Fuller
 Project Cost: £ 500.00
 Amount Requested: £ 500.00 (100%)

To provide costs to hire Camberley Theatre for the annual presentation evening for young people of the award scheme to receive their certificates and be congratulated on their achievements.

PROPOSALS FROM CAPITAL BUDGET

33. Title: Projector for Parish Pavillion – West End Parish Council

Members Name: Lavinia Sealy
 Project Cost: £1,200.00
 Amount Requested: £ 950.00 (79%)

To provide costs towards a computer projector and screen for the Parish Pavilion to help provide an effective communication tool for consultation, internet reference information access and educational use for members of the public, the Parish Council and community groups.

34. Title: New low rise tables and chairs and access ramp– Little Acorns Pre Nursery

Members Name: Bill Chapman
 Project Cost: £ 16,2280.00
 Amount Requested: £ 1,228.00 (7.5%)

To provide costs towards new low rise tables and chairs for the 2 year old children at the Nursery, the existing tables are too high. They will also install a ramp to the outside play and learn area to ensure safe access for the children, which at present can only be accessed by stairs which are too steep.

35. Title: New exhibition stands – Frimley and Camberley Society of Arts

Members Name: David Ivison
 Project Cost: £ 3,711.80
 Amount Requested: £ 3,000.00 (80%)

To provide costs towards replacing their old, damaged and heavy exhibition stands with new lightweight ones, enabling the Society members to carry the stand with ease in between exhibitions. The stands are used at a variety of events around the Surrey Heath area and are also loaned out to other organisations such as the Rotary Club, for it's annual Arts Competition.

36. Title: Sign for Sandringham School – SCC Highways

Members Name: Chris Pitt
 Project Cost: £ 261.82
 Amount Requested: £ 261.82 (100%)

To supply and erect a directional sign for Sandringham School to assist visitors to the premises.

37. Title: Replacement windows – Frimley Community Centre

Members Name: Denis Fuller
 Project Cost: £ 8,000.00
 Amount Requested: £ 4,000.00 (50%)

To provide costs towards new energy efficient double glazing to the kitchen, office, corridor, toilets and club room at the Centre. The Centre serves many people and clubs across the Surrey Heath area each year.

38. Play area for Avenue Sucey - St Michael's Project Group

Members Name: Denis Fuller
 Project Cost: £ 27,799.00
 Amount Requested: £ 4,000.00 (16%)

To provide costs towards the installation of a small play area in Surrey Avenue, Camberley. This will be aimed at primarily 8-11 year olds and younger, benefiting local parents and children.

39. Disabled access to car park – Royal Logistic Corp. Museum

Members Name: Chris Pitt
 Project Cost: £ 3,500.00
 Amount Requested: £ 3,000.00 (85%)
 (£500 is also coming from Cllr Pitt's individual allocation)

To provide costs towards a hard surfaced path from the museum to the disabled parking area in the car park. This will assist wheelchair users visiting the museum as well as parents with pushchairs and buggies. This cost is for materials only.

40. Holding area for Parents – Crawley Ridge Junior School

Members Name: Bill Chapman
 Project Cost: £ 3,000.00
 Amount Requested: £ 1,500.00 (50%)

To provide costs towards creating a larger holding area for waiting parents at the school. Currently parents and children spill out from an existing area onto the pavement along Crawley Ridge, which is a traffic hotspot at drop off and collection times. New fencing and resurfacing of the floor will be undertaken to extend the area, reducing the risk of accident and removes children from the pavement area.

41. Supply and fit lights to village hall car park – Bisley Parish Council

Members Name: Lavinia Sealy
 Project Cost: £ 910.00
 Amount Requested: £ 910.00 (100%)

To provide costs for the electrical work to supply and fit lights in the village hall car park to make it safe and bring up to the required standard. This will include fitting a new circuit board to be controlled by the parish council within the village hall for the electrical supply and control of the car park lights.

42. The Surrey Heath Show 2010 – Surrey Heath Show Management Committee

Members Name: Chris Pitt
 Project Cost: £ 10,000.00
 Amount Requested: £ 2,384.18 (30%)
 (£615.82 is being taken from Cllr Pitt's individual allocation)

To provide costs towards purchasing tables, radios for communication on the day and a megaphone. The Surrey Heath Show provides a fun day out for individuals and families across the Surrey Heath area and provides fundraising opportunities and publicity platforms for local organisations. Purchasing equipment will result in lower running costs in future years.

VARIATION TO EXISTING ALLOCATIONS**43. 10th Camberley Guides – 100 years of Girlguiding Launch party**

Due to the guides sharing transport with those from another district, they had £186.50 left over from their allocation of £1,000, which was paid out in August 2009. They asked Cllr Ivison if they could use the remaining money to part fund another trip in 2010, who is happy to agree to this change of use for the funding.

44. St. Michael's Project Group – supporting activities in the St. Michael's area

£1,000 was given in April 2009 towards a fun day for the community in and around the St. Michael's area in Camberley. Final costs came in at £550. The Youth Service requested using the remaining £450 to purchase sweatshirts for the forthcoming Youth Group's sailing trip – the young people had designed the sweatshirts themselves and many did not have suitable clothing to take. Cllr Fuller was is happy to approve the change of use for the money.

45. Building of a toilet block in School pool – Heather Ridge School

£3,000 was committed to this project at Local Committee on 10th July 2008. There have been many delays to this project and at present they are unable to build a permanent toilet block. The PTA would like to use these fund in providing a soft tarmac surface on an area adjacent to the pool to turn it into a safe viewing area for parents and children. This area will also be used to house a temporary toilet facility so that the children do not have to go across

the playground to use toilets in the main school. Cllr Ivison is happy to approve the change of use of the money.

46. It's a Knockout Day – Heatherside Residents Association

£500 was given in July 2009 for a fun community day, football tournament and barbeque in the Heatherside area. Only £255.03 was used and the Resident's Association would like the remaining £244.97 to be used towards their Halloween Howler event held in October last year.

RETURNED FUNDS

47. None.

CONCLUSION AND REASON FOR RECOMMENDATION

48. The spending proposals put forward for this meeting have been assessed against the criteria and also against County standards for appropriateness and value for money and it is recommended that they should be approved.

WHAT HAPPENS NEXT

49. The agreed payments will be progressed for payment as soon as possible. Agreement forms will be sent to the organisations and payment made when the form is returned.

Version No.1

Date: 10/02/10

Initials: JB

No of annexes: 3

Annex A

	Project	Allocation £	Date agreed	Paid ?
Capital				
£35,000	Car Park Extension – Chobham Community Centre	3,000.00	09.07.09	
	Replacement mower engine – Bagshot Football Club	300.00	09.07.09	
	Replacement boiler – Windlesham United Charities	3,000.00	09.07.09	Y
	Widening of gates at Pilgrims Way Play area – Bisley PC	500.00	22.07.09	Y
	Community Safety Tool Kit – Surrey Fire & Rescue	3,000.00	15.10.09	
	New phone system – Camberley CAB	3,000.00	15.10.09	Y
	Road signage in Deepcut / Frimley	966.00	15.10.09	
	Holding area for Parents, Crawley Ridge Junior School	1,500.00		
	New exhibition stands – Frimley & Camb Society of Arts	3,000.00		
	Sign for Sandringham School – SCC Highways	261.82		
	Replacement windows – Frimley Community Centre	4,000.00		
	Disabled access – RLC museum	3,000.00		
	Low rise tables & chairs – Little Acorns Nursery	1,228.00		
	Projector – West End Parish Council	950.00		
	Avenue Sucy play area – St Michaels Project Group	4,000.00		
	Electrical work to car park – Bisley Parish Council	910.00		
	New tables, radios and a megaphone, Surrey Heath Show	2,384.18		
	Total	35,000		
Pooled				
£13,500	Coach travel to centenary – Camberley Girlguides	1,000.00	09.07.09	Y
	Directory of events – Churches Together	200.00	09.07.09	
£4,924.93	Toys and equipment – St Francis Pre-School	1,000.00	09.07.09	Y
remaining	Couples counselling – Connect Christian Counselling	800.00	09.07.09	Y
	Replacement lighting for hallway – Heatherside Centre	822.25		Y
	Christmas Cracker Event – Camberley Town CIC	1,000.00		Y
	Printing of Newsletters – Surrey Heath Carers	637.00		Y
	Theatre Productions – Camberley Youth for Christ	1,000.00		Y
	Costs towards Surrey Youth Games – Active Surrey Sports Partnership	1,000.00		
	Awards night – Duke of Edinburgh Scheme, Camberley	500.00		
	Surrey Heath Show 2010 – Frimley Community Assoc.	615.82		
	Total	8,575.07		

ITEM 7

Mr Chapman				
£6,000	Senior Citizens Outing – Older & Bolder Group	900.00	09.07.09	Y
	Laptop and printer – Churches together	500.00	07.09.09	Y
£2,850.00	Old Dean Community Day – Surrey Police	1,500.00	15.10.09	
remaining	Black cannon lights for puppetry – Hubble Enterprise	250.00	27.01.10	
	Total	3,150.00		
Mr Fuller				
£9,000.00 *	2 laptops for statemented pupils – Tomlinscote School	966.00	26.10.09	Y
	Street meeting and Community Day – St Michael's Grp	1,000.00		
£5,484.00	New cooker and flooring – Watchetts Bowls Club	1,550.00		
remaining				
	Total	3,516.00		
Mrs Sealy.				
£6,000	Village Design Statement – West End Village Group	750.00	09.09.09	Y
	Traffic County Chobham area – SCC Highways	750.00		
£722.00	Mathletics project – Chobham St Lawrence School	510.00		
remaining	6 villages funday – Surrey Police	875.00		
	Promotional equipment – C.R.A.G	900.00		
	Transport costs and first aid – Chobham Young Farmers	543.00		
	Tree pruning to Ford Road – Bisley Parish Council	950.00		
	Total	5,278.00		
Mr Ivison.				
£6,000	It's a knockout fun day – Heatherside Res. Assoc	500.00	09.07.09	Y
	Halloween on the Green – Heatherside Res. Assoc.	3,000.00	15.10.09	Y
£636.13	New seating, Heatherside Pre-school	605.87	30.11.09	Y
remaining	Wigwag remote for Heather Ridge Sch– SCC Highways	258.00	13.01.10	Y
	Tents and sweatshirts – 10 th Camberley Guides	1,000.00		
	Total	5,363.87		
Mr MacLeod				
£6,000	Bagshot village design statement – Bagshot Design Grp	1,000.00	11.11.09	Y
	Carousel shelving – Friends of Bagshot Library	327.00	25.11.09	Y
£3,798.00	6 villages fun day – Surrey Police	875.00		
remaining				
	Total	2,202.00		
Mr Pitt.				
£6,000	Family Learning Day – Surrey Lifelong Learning	550.00	15.10.09	
	Community Social Event – Surrey Police	500.00	15.10.09	Y
£4,200.00	Surrey SATRO workshop – Mytchett Primary school	250.00		
remaining	Disabled access to car park – RLC Museum	500.00		
	Total	1,800.00		

* £3,000 returned from Friends of Whitebourne



Annex B

Surrey County Council's Local Committee (Surrey Heath)

Members' Allocations – Details & Criteria

The Surrey County Council Local Committee has funding to be used on projects which will benefit the people of Surrey Heath. The maximum amount which can be allocated for any one project is £3,000.

If you would like your bid to be considered at the meeting on Thursday 15th July 2010, please return your completed form by Friday 2nd July 2010.

Criteria for Members' Allocations

To be considered, projects should support County Council's Corporate plan 2007/08, One: Outstanding Council Making Surrey a better place, which sets out the following four priorities:

- Improving highways and maintaining roads;
- Ensuring that looked after children grow up better equipped for life, in particular through education;
- Increasing the number of vulnerable adults able to live independently;
- Increasing waste minimisation and recycling.

and should support the priorities of the Community Strategy for Surrey Heath:

- Health
- Housing and Employment
- Transport
- Safety
- Community Support
- Education
- Environment

The project must also be possible to implement within the time and budget, offer value for money, have a clear audit trail and demonstrate its impact within 12 months of receiving funding.

The Local Committee does not have enough money to fund all the good ideas. In choosing what to fund, the Local Committee considers projects which

- have the support of the Local County Councillor
- benefit a variety of communities of interest (for example, young people, old people, ethnic minorities, disabled), and different areas of Surrey Heath;
- include a mix of large and small projects, but not a lot of very small ones
- A large project that benefits a lot of people will take priority over a project that benefits only a few people

Within this framework the Committee seeks to assure:

- The funding is needed "one-off". All payments are made on a one off basis with no expectation of future funding. If the project involves ongoing costs such as maintenance, repair etc. there must be confirmation that an organisation has agreed to take on these costs
- The project will commence within 12 months of Local Committee approval
- The project will give long-term benefit and be preventative in purpose
- The project targets more disadvantaged areas or communities
- Local Committee funding will unlock much more funding from other sources.
- There is no other probable alternative source of funding

What cannot be funded

The funding should not:

- be used to fund schools for the direct delivery of the National Curriculum
- be used as a “grant” to an individual
- sponsor a political party, including contributing to the expenses of any conference, meeting or other event organised by on behalf of the party
NB Some Surrey residents’ associations and local societies have to register as political parties because they have candidates standing in District, County or General Elections
- a project which has already started

Capital Funding

Capital funding must meet the above criteria but also:

- it must be applied to a physical asset/s with life of more than one year
- it must not be used to meet staffing costs or other routine running costs

How to apply for Members Allocation Funding

1. If your project meets the above criteria and you wish to apply for funding, you should contact your local County Councillor in the first instance. Details are as follows:

Councillors Name	Division	Address	Telephone No.	Email
Denis Fuller	Camberley West	11b Kings Ride, Camberley GU15 4HU	01276 27276	denis.fuller@surreycc.gov.uk
Lavinia Sealy	Bisley, Chobham & West End	Timber Hill Chertsey Road Chobham GU24 8JF	01932 873875	lsealy@surreycc.gov.uk
Stuart MacLeod	Bagshot, Windlesham & Lightwater	171 Macdonald Road, Lightwater GU18 5UR	01276 489173	stuart.macleod@surreycc.gov.uk
David Ivison	Heatherside & Parkside	1 Dundaff Close Camberley GU15 1AF	01276 27778	david.ivison@surreycc.gov.uk
Bill Chapman	Camberley East	41 Hillcrest Road, Camberley GU15 1LF	01276 26383	bill.chapman@surreycc.gov.uk
Chris Pitt	Frimley Green, Deepcut & Mytchett	Moor Farm 20 Henley Drive Frimley Green GU16 6NE	01252 834221	chris.pitt@surreycc.gov.uk

2. If the County Councillor feels the project meets the criteria and wishes to support the project, the applicant should complete the bid form and return it to the Local Partnerships Team. They will confirm compliance with the allocation criteria and if this is met, will ensure the project is included in the next report to the Local Committee for their approval.
3. If the funding is approved, the Local Partnerships Team will complete the allocation process by sending out a confirmation letter, funding agreement form and payment advice form. Once these are received back, the payment can be made.
4. Evidence of expenditure (ie. Invoices and/or receipts totalling the amount given) should be sent through to the Local Partnerships Team within 3 months of receipt of the funding.

If you have any questions, please contact the Local Partnerships Team on 01276 800269 or email Jane Biscombe at jane.biscombe@surreycc.gov.uk.



Surrey County Council's Local Committee for Surrey Heath

Bids for Members' Allocations

<p>1. Name of project:</p>
<p>2. Which organisation would be responsible for carrying out the project?</p> <p>Name of contact person:</p>
<p>3. Description of Project:</p> <p>a) what will be done?</p> <p>b) what needs will it address?</p> <p>c) what geographical area will it cover?</p> <p>d) who will benefit?</p> <p>e) Please confirm that, where expenditure is for maintenance or repair of a non-Surrey County Council building, you envisage that building will remain in use for the foreseeable future.</p>
<p>4. What consultation has been undertaken?</p>
<p>5a. When will the project be: a) started</p> <p>b) completed</p> <p>b. When will you need the funds?</p>
<p>6. What is the total cost of the project?</p>

<p>7. How much of the total cost would you like from the Local Committee?</p> <p>Please include a breakdown of these costs and attach any relevant quotations.</p>
<p>8. a. Where is the rest coming from?</p> <p>b. Is it promised already, or still to be found?</p>
<p>9 a. Have you applied to anywhere else for this same funding? If so, to whom and when? Please give details.</p> <p>b. Have you applied for this funding from any other part of Surrey County Council? Please give details.</p>
<p>10. Have you received Local Committee funding for this or any other purpose in the past? Please give details.</p>
<p>11. If this project will need funding in the future, how will that be met?</p>
<p>12. Details of the contact person for your project. This should be the person with whom the Local County Councillor will liaise.</p> <p>Name:</p> <p>Role in project:</p> <p>Address:</p> <p>Tel. No.:</p> <p>Email address:</p> <p><input type="checkbox"/> Please tick box if you do not wish to receive further SCC information by email.</p>
<p>13. Name of local County Councillor proposing request to the Local Committee:</p>

Please return to: The Local Partnerships Team, Surrey County Council, The Absolute Building, Lyon Way, Frimley, Camberley, Surrey, GU16 7ER.
 Tel: Jane Biscombe: 01276 800269 or Amber Jenkins: 01276 800208 Email: jane.biscombe@surreycc.gov.uk or amber.jenkins@surreycc.gov.uk

Annex C

ALLOCATIONS UNDER DELEGATED POWERS**Title: Blacklight cannons for Puppetry – Hubble Community Enterprise**

Members Name: Bill Chapman
 Project Cost: £ 250.00
 Amount Requested: £ 250.00 (100%)

To provide costs to purchase 2 off blacklight cannons to help teach blacklight puppetry to young people in the community. The purchase will enable a wider variety of performance mediums, thereby encouraging more young people to learn the art of puppetry.

Carousel Shelving – Friends of Bagshot Library

Members Name: Stuart MacLeod
 Project Cost: £ 327.00
 Amount Requested: £ 327.00 (100%)

To provide costs to replace old shelving with 2 carousel solid base shelving units. This will increase floor space and remove obstacles to benefit older users, people with visual/mobility impairments and parents/carers with young children. It will also improve access to books and improve intellectual stimulation.

Replacement WigWag remote control unit for school lights – SCC Highways

Members Name: David Ivison
 Project Cost: £ 258.00
 Amount Requested: £ 258.00 (100%)

To provide costs to purchase a replacement wigwag remote control unit for Heather Ridge Infant School. This is remote controlled device that turns on flashing amber coloured warning lights that operate outside the school at opening and closing times. The unit allows the school crossing patrol person to click the remote rather than walking up and down the road to turn the lights on.

New seating area – Heatherside Pre-School

Members Name: David Ivison
 Project Cost: £ 605.87
 Amount Requested: £ 605.87 (100%)

To provide costs to purchase new seating and a matching floor mat for the children at the Pre-school. This will encourage them to sit and look at books in an inviting, comfortable and hygienic setting, socialising and making friends.

Bagshot Village Plan – Bagshot Village Plan Steering Group

Members Name: Stuart MacLeod
 Project Cost: £ 3,500.00
 Amount Requested: £ 1,000.00 (28.5%)

To provide costs to produce a village plan for Bagshot. The Group aim to consult all members of the community, parish, borough and county councillors, schools, youth workers, sheltered and residential housing authorities, police, churches, ethnic minority groups and local businesses in

order to preserve and enhance what is valued in the village. The Group hope the plan will be written up in co-operation with Surrey Community Action as a community led plan.